



Terms of Reference for the Curriculum & Performance Committee

Membership

1. The membership shall include up to seven members of the Governing Body, elected by the Governors.
2. The Chair and Vice Chair of the Committee will be elected from among the Governors on the Committee at the first meeting of the school year.
3. The Headteacher will be an ex-officio member of the Committee and will exercise discretion to be a voting or non-voting member.

Procedure

1. Voting will be by a simple majority, the Chair having the right to a casting vote where necessary.
2. A quorum will be three members of the Governing Body.
3. Any member who is absent without explanation from three consecutive meetings will be deemed to have resigned.

Terms of Reference

1. To promote awareness of curriculum issues, the curriculum offered to students and its modes of delivery.
2. To make recommendations to the Governing Body regarding curricular matters.
3. To consider the implications of the mutually dependent relationship between curriculum decisions and staff resources.
4. To participate in the process of review and target setting for the SIP and to recommend its curricular provision to the Governing Body.
5. To undertake, as individual members, appropriate regular contact with one or more areas of the curriculum by attending meetings, background reading and discussion so that well-informed support and advice can be offered.
6. To keep up to date with documentation (e.g. National Curriculum revisions) and be prepared to report to the Governing Body.
7. To assist in drafting and reviewing policy statements and consultation responses and receive appropriate monitoring reports.
8. To receive and consider relevant performance data and monitoring reports and where appropriate to report and/or make a recommendation to the Full Governing Body.
9. The committee will consider and approve Curriculum and Performance policies. The committee will report this work to the Full Governing Body via the minutes. Where there is a statutory requirement for a policy to be formally approved by the Full Governing Body, the committee will consider and recommend the policy to the Full Governing Body for approval.

Approved FG 5 July 2018