

Year 6 Parents Transition Evening



TUTOR PRESENTATION

The Role of The Tutor



- Establish daily contact with students at registration.
- The first port of call in a crisis!
- Provide encouragement and support
- Monitor academic achievement
- Communicate and link between student, parent, staff and Head of Year
- Teach PSE weekly.

Tutor Bases



- This is where registration takes place.
- Students can use their tutor bases before the start of the school day, at break (in most areas) and at lunch time.
- They are expected to take good care of their tutor bases.
- These are also teaching rooms so need to be kept tidy.
- There are Midday Supervisors to monitor standards at lunch.

The School Day (1)



- 0840 - 0855 Registration
- 0855 - 0955 Period 1
- 0955 - 1055 Period 2
- 1055 - 1115 Break
- 1115 - 1215 Period 3
- 1215 - 1300 Lunch
- 1300 - 1400 Period 4
- 1400 - 1500 Period 5

The School Day (2)



- Bleeps go to signal the change of time.
- Students move on the bleeps.
- Students leave just before the bleep if it is a duty day for their teachers.
- Warning bleeps go five minutes before the end of break and lunch – students move on these to be ready at the lesson when the start bleep goes.

Registration



- Takes place daily at 0840.
- Registration activities vary depending on the needs of the tutor group. Below is a typical example of the weekly activities:
 - Monday: Student Bulletin
 - Tuesday: Assembly/ Equipment check
 - Wednesday: Quiz
 - Thursday: Reading
 - Friday: Planner check

Lunch Arrangements



- We have an award winning catering service! The food served is varied to suit all tastes.
- Kitchen staff are fantastic and very approachable.
- Our menus are published in advance.
- There are three serving areas – hot dinners, cold food, pasta and spuds.
- A queuing system is in place – this may be long at times but goes down quickly.
- There is always food left and never a situation where there is no food left at all.
- Students may choose to bring their own lunch from home.

Equipment



- Expected list: 2 Pens, 2 pencils, ruler, rubber, sharpener.
- Desirable: Coloured pens or pencils, protractor, compass, calculator, transparent pencil case, dictionary, highlighters, glue stick, sticky tape.
- Student planner.
- All relevant books for that day (see timetable).
- PE kit if needed.
- Equipment can be bought from the school shop in the library at amazing rates!

Student Planner



- This is such an important piece of equipment.
- It helps to organise the school day and is a key communication document between home and school.
- It's used to track homework, targets and the timetable.
- Should be signed by parents weekly.
- Can be used by parents for notes to tutor/teachers.
- Staff use it to record detentions.
- Student need it to leave a lesson with permission.
- Students must bring their planner every day and keep it looking clean, tidy and smart.

Lockers



- Each student is entitled to a locker.
- Tutors are issued with the locker number and will give these to the students.
- Tutors will take the group to the lockers which are located together.
- Students must provide their own padlock if they want to use their allocated locker.
- Students need to look after their lock and locker.
- Messages and updates on lockers are put in the student bulletin.

Dress Code



- This is on the website, in the information packs and in the planner – it is very clear.
- The expectation is that students will come dressed appropriately for school.
- Underwear should not be visible at any time.
- No hats are allowed inside the buildings.
- If there is an issue with student dress an alternative will be offered.
- Refusal to cooperate will be sanctioned.

Mobile Phones



- These are currently allowed in school but can only be used at social time (before school, break, lunch and after school).
- Phones can't be used during learning time (all other times that aren't social time) without permission of staff.
- If rules are broken the phone may be confiscated for a short time or for the day. Persistent breach means that parents collect and further breaches may mean the student is banned from bringing a phone in.

Absence



- If your child is ill, please contact the main school reception to record their absence.
- If they have an appointment which means they will miss the start of the day please phone the school office.
- If a student needs to leave during the day they will need a note from parent to authorise their leaving school.
- There will be checks and monitoring undertaken for absence.

Homework



- Details of the Homework Policy and Faculty Procedures are on the school website.
- Homework will be set regularly and will vary – some tasks are short, some are longer projects.
- It is the student's responsibility to record homework in their planner.
- Please contact the class teacher if there are any queries or concerns over homework.

Marking



- School Policy and Faculty Procedures are on the website.
- The approach to marking has changed a lot over time.
- Terms used now are ‘feedback’ and ‘assessment’ – some is written, some is verbal.
- Students work in different style books/folders – not all of which are marked.

Assessment



- Students will complete some basic assessments at the beginning of Year 7
- Students do not need to prepare for these assessments in any way.
- There is nothing for them to be worried about.
- Assessment results are used to allow us to determine what additional support some students may need.

Rewards



- We have an extensive rewards policy
- Students are rewarded both individually and in tutor groups through the merit system
- Merits can be awarded by any member of staff
- There will be a bi-annual extravaganza assembly to celebrate student successes.
- Categories include merits and attendance as well as tutor and student votes for outstanding performances.
- Rewards will also be distributed in assembly and PSE lessons

Extra Curricular Activities



- There are lots of clubs and groups available for students to join
- They meet at lunchtime or after school
- It is strongly recommended that students participate in these
- It is a great way to meet more people, make friends, learn new skills and make a good impression on staff by stepping up to the plate!

Transport



- The vast majority of our students walk to school
- Some cycle – there are bike sheds for students to lock their bikes in during the day
- Cyclists should ride appropriately when they have left the site. All cycles/scooters should be walked out of school – no riding until out of car park
- School buses run from outlying villages overseen by DCC
- Some commercial buses run to the site
- Contact the school if you have any queries or issues

Medical



- We have a dedicated first aid team in school based at student reception – they are first aiders not medical practitioners!
- The School Nurse Service has changed dramatically over the years – they now mainly provide information and advice and work in school one day a week
- Students with known medical conditions should notify school and the relevant care plans will be drawn up and actions will be implemented
- Data and information will need to be regularly updated – please be prompt with returns so our records are accurate

Communication with School (1)



- It's really important to us that you feel informed and updated about events that happen throughout the academic year.
- Belper School communicate via our website and with letters, texts, tweets, a half-termly newsletter and a school magazine
- We make phone calls and send emails in addition to this.
- Secondary students are generally poor at letting parents know there are key messages/info (unless it is a trip to Alton Towers) – parents need to compensate for this and be proactive!

Communication with School (2)



- As we have mentioned, the tutor is always the first port of call but you can contact the Belper School office if a matter is urgent.
- Please just don't turn up at reception expecting to be seen – the member of staff may not be available.
- Staff have timetabled sessions all day and have duties/commitments to the students at break and lunchtime – they will not have access to messages or be able to respond straight away.
- Please allow time for us to make a response.

The First Few Days



- Students will head to the main entrance – where our welcome team will be ready!
- They will head to their tutor bases for 8.40am
- There will be an assembly at 9am
- They will complete activities with their tutors all morning, in order to get to know each other better.
- Lessons start in the afternoon and then the normal timetable runs
- Year 7 students will be taken for an early lunch for the first few weeks whilst they settle in.

What do I do as a Parent – How Can I help?



- Check and sign the student planner every week.
- Check that your child has their school bag and equipment needed each day
- Check the website regularly
- Look at the calendar at the end of each school holiday to see what is coming up/how it affects your family
- Keep your records and info up to date, especially contacts and medical
- Contact the school if there is a concern or query – not everything a child tells their parents is 100% accurate!

Any Further Questions?

