

Application Forms

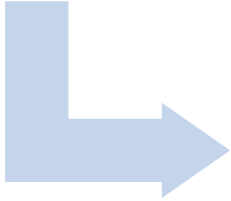
March 2019



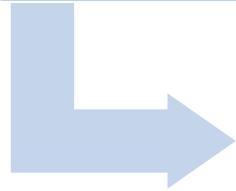
Getting an interview



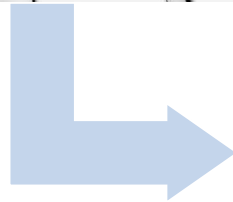
- Look on the internet
- Ask local businesses
- Look on social media
- Ask friends and family



- Using job description fill in application form
- Have an individualised CV and covering letter.
- Pre-selection personality/competence test



- Maths and/or English
- Job competence assessment



- Group
- 1-2-1
- Telephone

Case Study – What job is this the application process for?

- 30 question competency test.
- Job application form
- Group interview
- Individual interview
- Possible job offer
- On job training - ongoing

You must pass each stage of the application process to progress!!



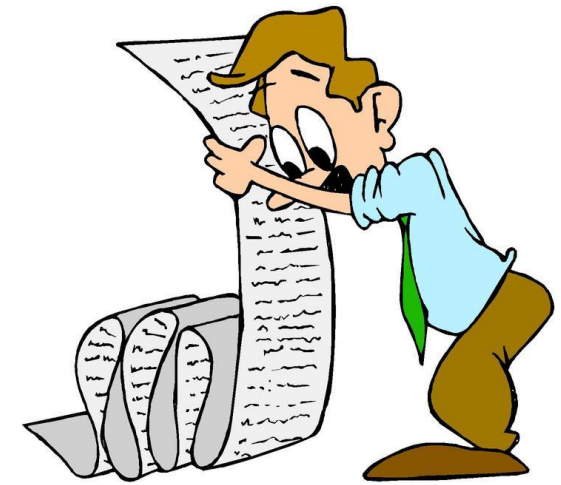
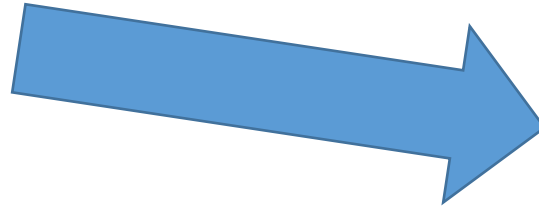


‘At KFC QLD, all employees receive extensive training provided through using blended learning techniques (e-learning, on-the-job and formal classroom). Training continues throughout everyone's career with the Company.’
The job is a Team member role which will be paid at the NMW dependent on your age.

Application forms

General application forms include the following sections;

- Basic information
- Employment history including voluntary work
- Education and qualifications
- **Suitability for the job**
- References



Suitability for the job section.

- Links to the person specification
- You must hit all the essential criteria
- You must give examples to prove your skills
- Spelling and grammar must be perfect

be unique.

