



John O'Gaunts Way
Belper
Derbyshire
DE56 0DA
Tel: **01773 825281**
Fax: **01773 820875**

Email: **belperschool@belperschool.co.uk**
Website: **www.belperschool.co.uk**
Twitter: follow us **@belperschool**
Headteacher: **Mr M Cooper**

Lmh\U Drive\Headteacher - Letters And Documents\1. Letters To All Parents\2016-09-30 Parents Re. Permissions.Docx
7 November 2016

Dear Parent/Carer

As a school we are incredibly proud of our students' achievements. Whether these are in or out of school, we enjoy celebrating our students' successes by featuring these in school publications and sometimes on our website or in the local press.

One of the most anticipated publications is our twice-yearly School Review, distributed to parents and carers each January and July, which gives us the opportunity to feature stories and photographs of activities and achievements our students have been involved in either as groups or individuals. Many parents and carers have commented that these provide a valued memento of their child's time at Belper School.

In order to help ensure that names and images in our publications are used in accordance with your wishes, we are simplifying the way we collect and record parental permissions for this purpose.

In future, we will record your agreement to the use of your son(s)/daughter(s) image or name in school publications, the school website, in video recordings, Derbyshire County Council publications or press releases which could appear in local newspapers, **unless you OPT OUT.**

You can OPT OUT by emailing info@belperschool.co.uk or by writing to the School Office Manager at the above address. If you opt out, then your child(ren)'s name and image will not appear in/on any of the above. Please ensure that you contact us by Monday 14 November 2016 - if we have not heard from you by this date, **we will record that permission has been given and will note this on your child(ren)'s record(s) accordingly.**

We understand that circumstances may change from time to time. If you wish to make a change to permissions at any point in the future, please contact the School Office.

Yours sincerely

Mr M Cooper
Headteacher