

## **Admissions Policy for Belper School and Sixth Form Centre 2022/23 Years 7 to 11**

All admissions to Belper School & Sixth Form Centre are processed through Derbyshire County Council.

Parents/carers of Year 6 students will be contacted via their primary school during September regarding the process for secondary school applications. For secondary school places the deadline for applications is 31 October of Year 6. It is vital that parents/carers adhere to this deadline for completion of their applications. All students will be admitted without reference to ability or aptitude.

For students moving into the area, parents/carers first need to contact the Admissions Office at Derbyshire County Council (DCC) on 01629 537499, or log onto the DCC website for instructions on how to apply on-line.

For Year 7 entry September 2022 the school had agreed an admissions number of 210 for entry in Year 7 and will admit up to 210 students in the relevant year group each year if sufficient applications are received. All applicants will be admitted if 210 or fewer students apply. An offer of a place will be made via the Local Authority Co-ordinated Scheme and will be sent out to parents/carers on or after 1 March 2022.

Where applications exceed the admissions number the admissions criteria will be applied. Parents/carers unable to obtain a place at the school will be advised of their right to appeal against the decision to a panel independent of the school and the Authority.

If the school is oversubscribed, after the admission of students with an Education & Health Care Plan where the school is named as part of their provision, priority is given to those children who meet the criteria as set out below in order:

- Children in Care (including those who are subsequently adopted and those who are subject to residence order or special guardianship order) who name Belper School & Sixth Form Centre as their choice
- All other children who live in the normal area served by the school at the time of application and admission who have siblings attending the school at the time of application and admission
- Children living in the normal area at the time of application and admission
- Children not living in the normal area but who have siblings at Belper School & Sixth Form Centre
- Other children whose parents/carers have requested a place.

*Siblings in this instance includes blood brother/sister, half-brother/sister and step brother/sister (from a family who reside together, married or not).*

In cases where choices have to be made between children who satisfy the same criteria, those children living nearest the school main entrance in a straight line from home to school will be admitted first (as plotted on the DCC Children's Services Geographic Information System).

The Children's Services Department at DCC uses the Geographic Information System (GIS) to measure the straight line distance. It is measured by a standard straight line distance calculated to within 2 metres. This measurement is taken from the postal address file, normally the house front door. For schools the grid reference is taken from the postal file and will normally be the nearest gate or entrance for secondary schools.

*For all in-year admissions please apply via DCC initially. This will then trigger the school's admissions process and we will contact you for further information in order to process your application.*