

TERMS OF REFERENCE

FULL GOVERNING BODY

The Governing Body needs to take a strategic role, act as a critical friend to the School and be accountable for its decision. It should set aims and objectives and agree, monitor and review policies, targets and priorities.

- 1 To agree constitutional matters,* including procedures where the Governing Body has discretion.
- 2 To recruit new members as vacancies arise and to appoint new governors where appropriate.
- 3 To hold at least three Governing Body meetings a year.*
- 4 To appoint or remove the Chair and Vice Chair.*
- 5 To appoint or remove a Clerk to the Governing Body.*
- 6 To establish the committees of the Governing Body and their terms of reference.*
- 7 To appoint the Chair of any committee (*if not delegated by the committee itself*).
- 8 To appoint or remove a Clerk to each committee.*
- 9 To suspend a governor.*
- 10 To decide which functions of the Governing Body will be delegated to committees, groups and individuals.*
- 11 To receive reports from any individual or committee to whom a decision has been delegated and to consider whether any further action by the Governing Body is necessary.*
- 12 To approve the first formal budget plan of the financial year.
- 13 To ensure that the Health and Safety Policy and its practices is kept under review (under delegation to Site Committee) and approve revisions where appropriate.
- 14 To review the delegation arrangements annually.*

**these matters cannot be delegated to either a committee or an individual*

Membership – As per Instrument of Governance

Disqualification – as per Regulation 20 and Schedule 6 of the Constitution Regulations

A quorum will be 50% of the membership of the Governing Body in post (rounded up to a whole number).

Approved by the Full Governing Body: 1 July 2021