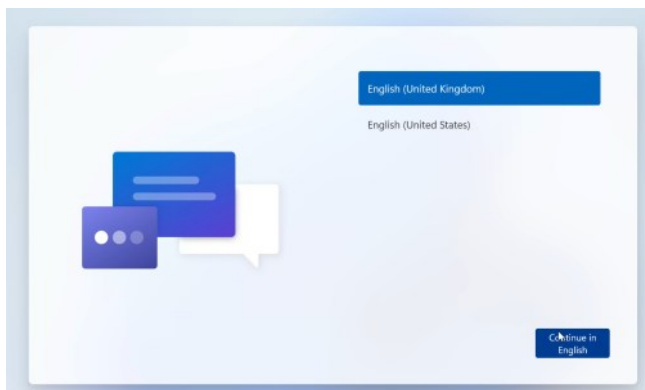
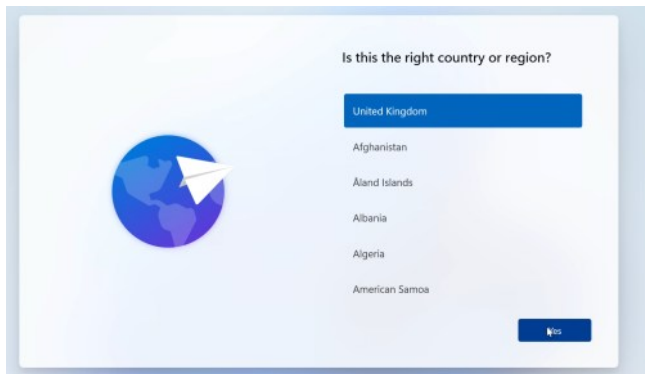
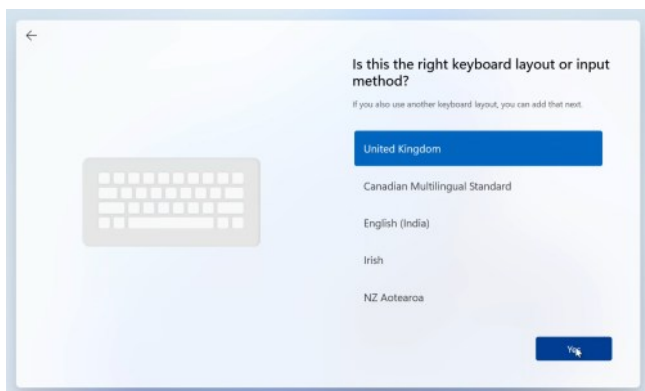




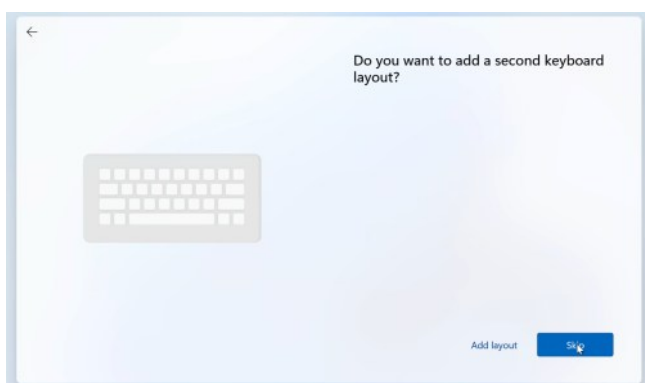
After first turning on the laptop you will be asked to choose the language to use



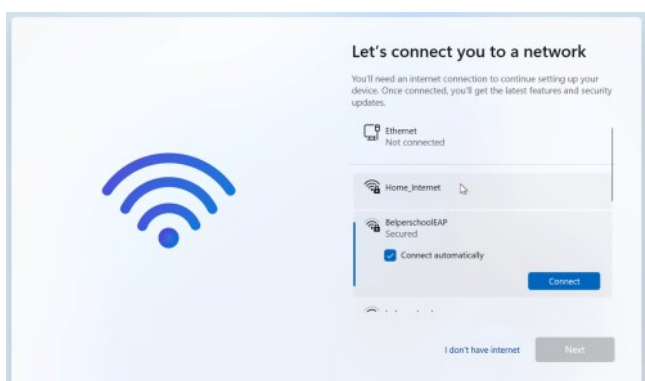
You will then be asked to choose a country or region. This will determine your time zone settings and ensure that the clock displays the correct time and adjusts to British Summer Time as required



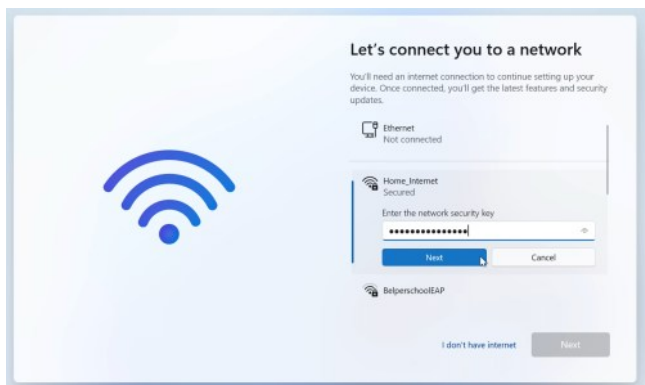
Choose the correct keyboard layout. This will be United Kingdom as the laptop keyboard is supplied in this layout



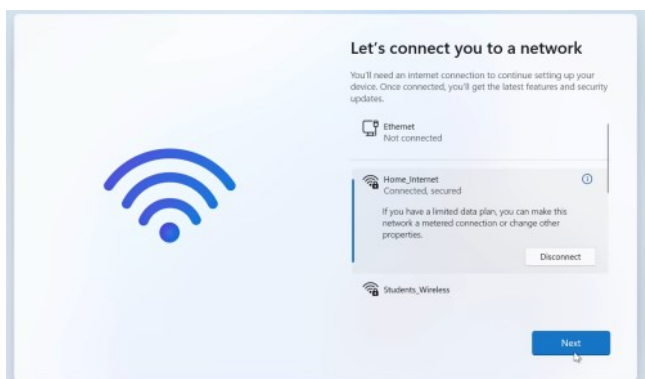
You may skip the second keyboard layout option.



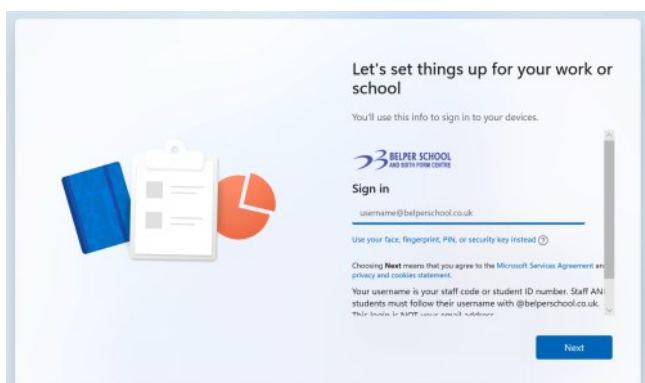
Now you will connect to your home WiFi network. Select the appropriate network from the list and click Connect. Leave Connect automatically ticked as this will ensure that the laptop will connect to the WiFi without user intervention.



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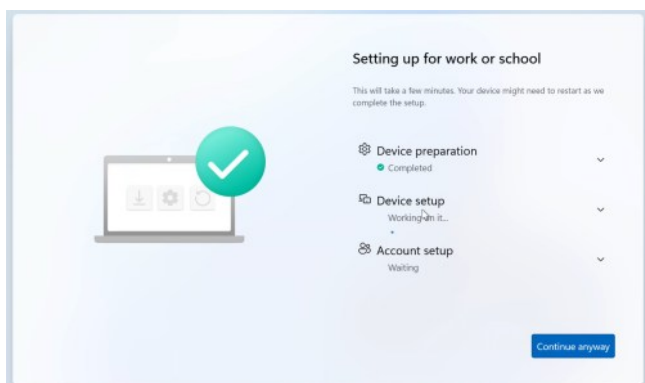


Once connected, click Next

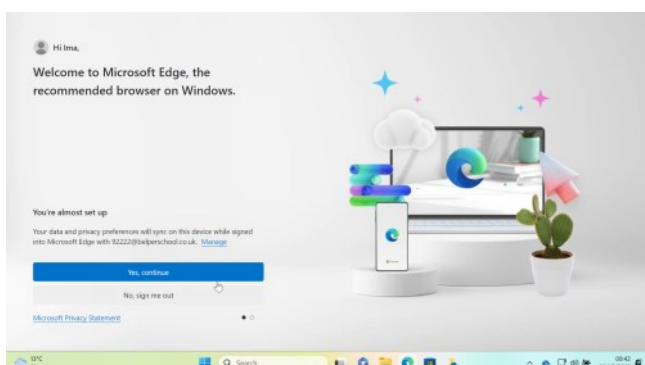


You will now log into your school account. This is your ID\_Number@belperschool.co.uk

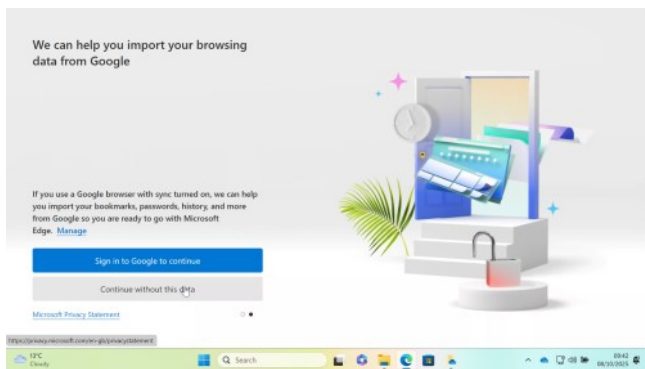
Enter your password on the following screen and click next



Your laptop will automatically run through some final setup steps and bring you to the desktop



You will now need to sign in to the Safeguarding and Filtering Proxy to access the internet. Start by opening the Microsoft Edge Browser and click Continue.

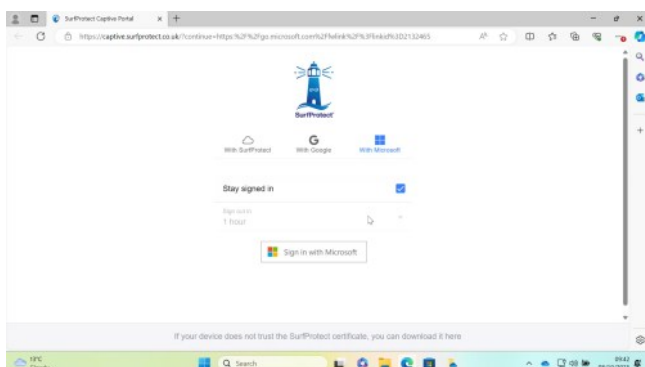


If asked to import Google data click  
“Continue without this data”

On this Surfprotect page, enter the details as shown

Customer Code = BES-0001

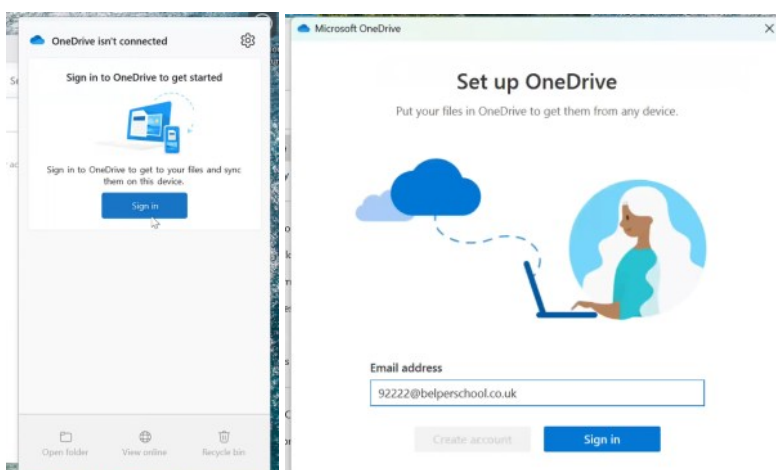
Location = Belper School and Sixth Form Centre



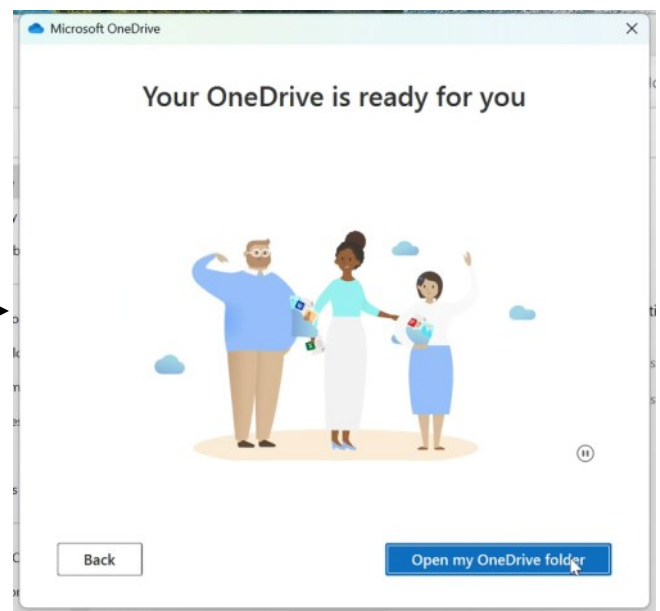
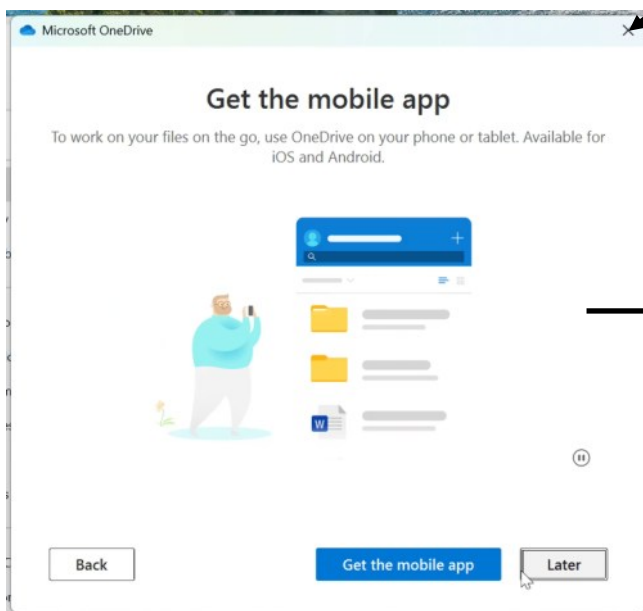
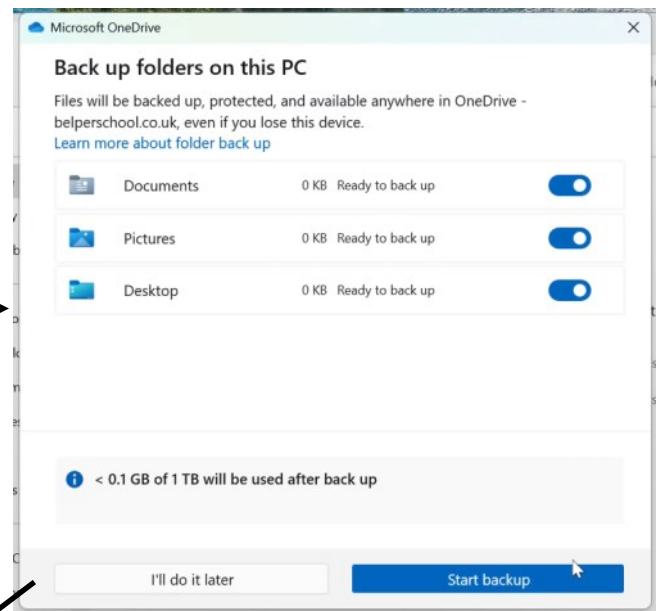
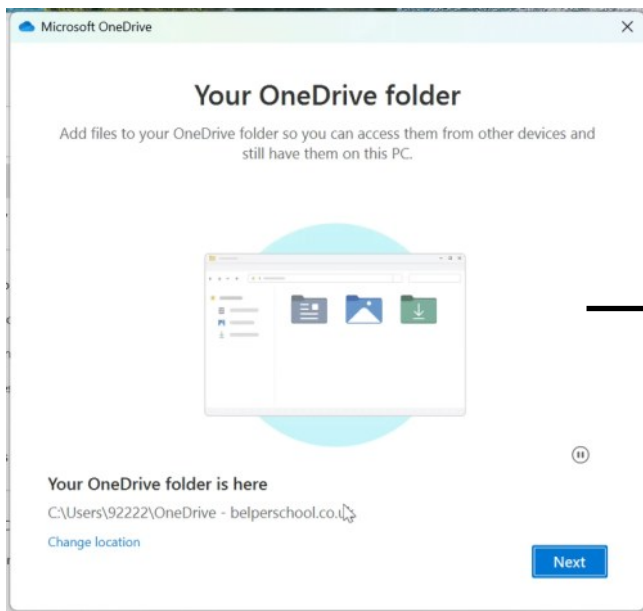
The Surfprotect Captive Portal page will open. Click the blue “With Microsoft” option on the right. Tick “Stay signed in” and then click “Sign in with Microsoft. You will now be able to access the internet with the same access as in school. Any blocked websites will be recorded as normal in school



You can now sign into Onedrive by clicking the Blue cloud icon in the bottom right



Click Sign In on both windows that open



Click Next, then Start Backup. Keep clicking next on the following screens until the “Get the mobile app” page. Click Later and finally “Open my OneDrive folder”

Your files are now accessible in the File Explorer. Any files saved to OneDrive are accessible from any computer.

